

**Arrangement between the Netherlands Minister of Foreign Affairs
and
the Lithuanian Ministry of Foreign Affairs**

Whereas the Netherlands Minister of Foreign Affairs, hereafter referred to as the Minister, is prepared to support the project "The Vilnius Seminar on Landmines", project no. DVB0020685, up to a maximum of EUR 20 000;

Whereas the Ministry of Foreign Affairs of Lithuania is prepared to take responsibility for the implementation of this project;

Whereas the purpose of the project is to discuss in a concrete manner the role and efforts of the countries from the region in the pursuit of the Convention's core humanitarian aims;

The Minister and the Ministry of Foreign Affairs of Lithuania have come to the following Arrangement:

1. The project will be implemented as from 8 June 2004 and be completed by 9 June 2004.
2. The Ministry of Foreign Affairs of Lithuania will be responsible for the provision of services as specified in the project document appended to the letter of 28 November 2003 of the Embassy of Lithuania to The Netherlands in The Hague , ref. no. 899-01-02. The Ministry of Foreign Affairs of Lithuania will make every possible effort to ensure timely and full implementation of the project. No changes may be made to either the project or its implementation without the written consent of both signatories.
The Minister bears no responsibility or liability vis-à-vis any third party for projects or activities administered by the Ministry of Foreign Affairs of Lithuania and carried out pursuant to this Arrangement.
3. The Minister's contribution to the project will not exceed EUR 20 000, including project costs proper, programme support costs and provision for contingencies.

4. Funds payable to the Ministry of Foreign Affairs of Lithuania under this Arrangement will be transferred in instalments. The first instalment of EUR 10 000 will be transferred to the Ministry of Foreign Affairs of Lithuania's bank account, as specified at the bottom of the signed Arrangement, after receipt by the Minister of a duly signed and dated original of this Arrangement. Subsequent instalments will be transferred after receipt of a written request for payment and the relevant financial and narrative reports from the Ministry of Foreign Affairs of Lithuania, and will take into account the said reports, the progress of the project and actual liquidity needs.
5. The Minister may determine the precise and definitive financial contribution to the project following receipt and approval of the final report and the financial accounts of the project as referred to at 8. The Minister's contribution will be provided only for project activities which have actually taken place and will be based on the actual costs incurred. The account will be settled and a last instalment, if due, will be transferred to the Ministry of Foreign Affairs of Lithuania within two months after the definitive contribution has been fixed. Funds which the Minister has placed at the Ministry of Foreign Affairs of Lithuania's disposal that are left unspent after completion of the project will be returned to the Minister immediately and unconditionally.

If the Ministry of Foreign Affairs of Lithuania implements part of the project only, the Minister may adjust any outstanding instalments due to the Ministry of Foreign Affairs of Lithuania accordingly on a fair pro rata basis or, alternatively, assign the remaining part of the contribution to such other purposes as may be mutually agreed upon by the Minister and the Ministry of Foreign Affairs of Lithuania.

6. Any interest accrued from temporary credit balances of project funds and/or funds remaining due to fluctuations in the exchange rate will be used to supplement the project funds, in consultation with the Minister, or held at the Minister's disposal.
7. The Ministry of Foreign Affairs of Lithuania will administer and account for the funds in accordance with its financial regulations and other applicable rules, procedures and practices and will keep separate records and accounts for the project.

8. The Ministry of Foreign Affairs of Lithuania will provide a final report in writing drawn up in English. The report will cover the period from 8 to 9 June 2004 and will be submitted before the end of September 2004. It should contain an overview of the project activities and a financial account, showing how the funds provided by the Minister for the project have been allocated and used and showing the funds received and actual expenditures incurred for the project. The Ministry of Foreign Affairs of Lithuania will submit reports and financial statements and requests for payment in the currency of the budget.
9. In addition the Ministry of Foreign Affairs of Lithuania will, whenever its findings warrant it, report in writing to the Minister, making recommendations, where necessary, concerning the implementation of the project. Such a report will also be submitted if the Ministry of Foreign Affairs of Lithuania sees fit to deviate in the implementation of the activities from that specified in the project document, as referred to at 2, or the plan of operations based thereon.
10. The Minister may, after prior consultation with the Ministry of Foreign Affairs of Lithuania, reduce or terminate the contribution to the project. If funding is reduced or terminated, costs already incurred by the Ministry of Foreign Affairs of Lithuania up to that date will be reimbursed and, within reasonable limits, future financial commitments entered into by the Ministry of Foreign Affairs of Lithuania will be covered by the Minister.
11. The Ministry of Foreign Affairs of Lithuania will cooperate in evaluations of the project, to be conducted or commissioned by the Minister. The Minister will inform the Ministry of Foreign Affairs of Lithuania of the results of such evaluations.
12. The offices responsible for coordinating all matters relating to this Arrangement are:

For the Minister:

For the Ministry of Foreign Affairs of
Lithuania:

Mr. P. van den IJssel
Head Arms Control & Arms Export Policy Division

Dainius Baublys
First Secretary,
Arms Control, Non-Proliferation
and Disarmament Division

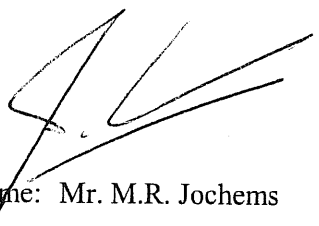
13. The Minister may halt payment or demand repayment of all or part of the funds transferred if contractual and/or reporting and accounting obligations are not met, or if it emerges, either

from the reports referred to above or from some other source, that the funds are not being used or have not been used for the implementation of the project as agreed, or if alternative funding proves to have been obtained (either wholly or in part), thus giving rise to double-financing.

14. The Ministry of Foreign Affairs of Lithuania will require that its staff and consultants deployed on projects or programmes financed by the Minister will not offer to third parties or seek or accept from or be promised by third parties, for themselves or for any other party, any gift, remuneration, compensation or benefit of any kind whatsoever, which could be interpreted as an illegal or corrupt practice.
15. If the Ministry of Foreign Affairs of Lithuania, for any reason other than that referred to at 13 and not through any fault of its own as referred to at 14, has been able to implement only part of the project, the Minister will make a fair pro rata contribution for the part of the work which has been completed.
16. If any dispute arises between the signatories concerning the interpretation, application or implementation of this Arrangement or with regard to any further Arrangement which may result therefrom, which cannot be settled amicably, either signatory may invite the other to conciliate under the Permanent Court of Arbitration Optional Conciliation Rules, as in effect on the date of this Arrangement. The number of conciliators will be one.

Signed in duplicate in the English language.

For the Netherlands Minister of Foreign Affairs
Foreign Affairs


Name: Mr. M.R. Jochems
Director Security Policy

Date: 23/1/2004

For the Ministry of Foreign Affairs of
Lithuania


Name: **Remigijus Motuzas**
State Secretary

Date: 17 February 2004

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